

Step 1: Log into your Blackboard course

The screenshot shows the Blackboard 'My Learn' interface. At the top left is the UNM logo with the text 'UNM | Learn'. At the top right, the user is identified as 'RedShelf Student' with a profile icon. Below the header are navigation tabs for 'Courses' and 'Notifications'. The main content area is divided into several sections:

- Messages:** A section titled 'Messages' with a sub-header 'Courses with Messages:'. It contains the text 'You have no new unread messages!' and 'Last Updated: Tuesday, January 10, 2017 12:56:57 PM MST'.
- My Courses:** This section is highlighted with a red border. It contains the text 'Courses where you are: Student', the course name 'Red Shelf Test Course' (in blue), and the instructor 'Instructor: Lucy Lobo'.
- Announcements:** A section titled 'Announcements' with a sub-header 'When will students see spring courses?'. It contains the text 'No Course or Organization Announcements have been posted in the last 7 days.' and a link 'more announcements...→'.
- Institution Bookmarks:** A section titled 'Institution Bookmarks' containing a list of links: 'Get Support', 'UNM Learn Terms of Use', 'UNM University Libraries', 'Branch and Special Libraries', 'CAPS Online Tutoring Services', 'students.unm.edu', 'IT Computer Pods', 'UNM IT Alerts', and 'UNM Bookstore'.
- Tools:** A section titled 'Tools' containing links for 'Calendar' and 'My Grades'.

Step 2: Click "Course Materials" from the left panel

UNM | Learn

RedShelf Student

My Learn Support

Course Dashboard

Course Dashboard

RedShelf Test Course

- Course Dashboard
- Course Materials**
- How to Use Learn
- Create a Support Ticket

University Libraries


Course Dashboard

Announcements

No Course or Organization Announcements have been posted in the last 7 days.

[more announcements...→](#)


What's New

 [Edit Notification Settings](#) [Actions](#) ⌵


No Notifications

Last Updated: January 10, 2017 12:56 PM

Needs Attention

 [Edit Notification Settings](#) [Actions](#) ⌵

Alerts

 [Edit Notification Settings](#)

Past Due [Actions](#) ⌵

No Notifications

Retention Center Alerts

No Retention Alerts

Activity Alerts

No Notifications

Last Updated: January 10, 2017 12:56 PM

Step 3: Click “RedShelf Course Materials”

The screenshot shows the UNM Learn interface. At the top left is the UNM logo with the word "Learn" next to it. At the top right, there is a user profile for "RedShelf Student" and navigation links for "My Learn" and "Support". Below the header is a breadcrumb trail with a home icon and the text "Course Materials". On the left side, there is a sidebar menu with a "RedShelf Test Course" header and a home icon. The menu items are "Course Dashboard", "Course Materials", "How to Use Learn", "Create a Support Ticket", and "University Libraries". The main content area has a "Course Materials" header and a single item, "RedShelf Course Materials", which is highlighted with a red rectangular box. To the left of this item is a small globe icon.

Step 4: Click “View Course Materials”

The screenshot shows the UNM RedShelf website interface. At the top left is the UNM logo with the text "UNM | Learn". At the top right, the user is identified as "RedShelf Student" with a dropdown arrow and a notification icon. Below this is a navigation bar with "My Learn" and "Support" links. A breadcrumb trail shows "Course Materials > RedShelf Course Materials". On the left side, there is a logo for "UNM BOOKSTORES" with the tagline "Where your dollars stay on campus". On the right side, there are icons for help, search, shopping cart, and a user profile for "Shannon". A large red banner across the top of the main content area reads "My Courses". Below this banner, a course titled "LMS Prod Test" is displayed. To the left of the course content is a placeholder image for a book cover with the text "Placeholder" and "No book cover available". To the right of the placeholder, there is a green button labeled "View Course Materials" which is highlighted with a red rectangular box. Above the button, it says "This course has 2 required titles" and below it, "View course details to opt out of course materials." In the top right corner of the main content area, there is a link that says "Need help? Click here!" with a question mark icon.

To access your course materials copy the code and follow the instructions posted below.

The screenshot shows a web interface for UNM Bookstores. At the top, there is a navigation bar with the UNM logo and the text "UNM | Learn". On the right side of the navigation bar, there is a user profile for "RedShelf Student" with a notification badge showing the number "3". Below the navigation bar, there is a breadcrumb trail: "Course Materials > RedShelf Course Materials". The main content area has a red header with the text "LMS Prod Test". Below the header, there is a section titled "LMS Prod Test" with a left navigation link "< My Courses". The main content area is divided into two columns. The left column contains a placeholder for a book cover with the text "Placeholder" and "No book cover available". The right column contains a box with the text "This is your publisher access code" and a large code: "HSCVJW-PUREE-FAERY-PENNA-RIGOT-ROSES". Below the code, there is a note: "Use this code to access content on the publisher's website." The code and the note are enclosed in a red rectangular box.

UNM | Learn

RedShelf Student 3

My Learn Support

Course Materials > RedShelf Course Materials


UNM BOOKSTORES
Where your dollars stay on campus

? Q Shopping Cart Shannon

LMS Prod Test

< My Courses

LMS Prod Test



Placeholder
No book cover available

This is your publisher access code

**HSCVJW-PUREE-FAERY-
PENNA-RIGOT-ROSES**

Use this code to access content on the publisher's website.

If you decide to opt-out of this program, scroll to the bottom of the page.

LMS Prod Test

< My Courses

LMS Prod Test

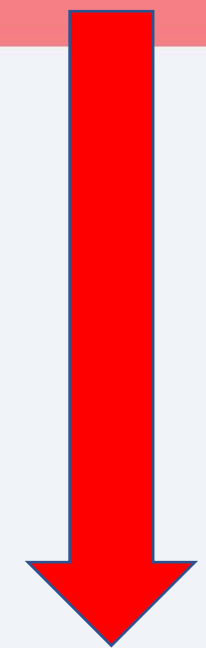


This is your publisher access code

**HSCVJW-PUREE-FAERY-
PENNA-RIGOT-ROSES**

Use this code to access content on the publisher's website.

Instructions:



Click the grey “I want to opt out...” button.

I want to opt out of access to all required materials for this course

[Privacy Notice](#)

Type OPTOUT into the box and select your reason before clicking the “Opt out of all...” button. You will have until 9/8/17 to opt-out.

The screenshot shows a web browser window displaying a course materials page on the RedShelf platform. The page header includes the UNM logo and navigation links for 'My Learn' and 'Support'. The breadcrumb trail indicates the user is in 'Course Materials > RedShelf Course Materials'. A central dialog box is open, asking for confirmation to opt out of course materials. The dialog contains the following text: 'Are you sure? After opting out, you will no longer be able to access the materials required for this course at the price provided by your institution. Before opting-out of your content we encourage you to consult with your instructor. The required materials may include quizzes and exams needed to pass your course. You can opt back in any time before the add / drop deadline (Jan. 31, 2017) for this course.' Below this text, there is a text input field with the instruction 'To continue, type **OPTOUT** below:'. Underneath the input field is a dropdown menu with the text 'Please Select a reason why you are opting out of access to this course's materials.' and the placeholder 'Select Reason..'. At the bottom of the dialog, there are two buttons: a grey button labeled 'Opt out of all required materials for this course' and a blue button labeled 'Nevermind, I want to continue my access'. The background page is dimmed, showing a 'Privacy Notice' link and the RedShelf logo with the tagline 'Read anywhere'.

UNM | Learn

RedShelf Student

My Learn Support

Course Materials > RedShelf Course Materials

UNM BOOKSTORES
Where your dollars stay on campus

How do eBook

Are you sure? After opting out, you will no longer be able to access the materials required for this course at the price provided by your institution.

Before opting-out of your content we encourage you to consult with your instructor. The required materials may include quizzes and exams needed to pass your course.

You can opt back in any time before the add / drop deadline (Jan. 31, 2017) for this course.

To continue, type **OPTOUT** below:

Please Select a reason why you are opting out of access to this course's materials.

Select Reason..

Opt out of all required materials for this course

Nevermind, I want to continue my access

Privacy Notice

RedShelf
Read anywhere

To opt back in click the “Opt in Now” button. You will have until 9/8/17 to opt back in.

The screenshot shows a web browser window with the UNM logo and 'Learn' text in the top left. The browser address bar shows 'Course Materials > RedShelf Course Materials'. The page header includes 'UNM BOOKSTORES Where your dollars stay on campus', a search icon, a shopping cart icon, and a user profile for 'Shannon'. The main content area has a red banner with 'LMS Prod Test'. Below this, a grey box contains the title 'LMS Prod Test'. A pink warning box contains a red triangle icon and the text 'You are currently opted out of the required materials for this course.' To the right of this warning is a blue button labeled 'Opt In Now', which is highlighted with a red rectangular border. Below the warning box, there is a book cover placeholder with a smiling cloud wearing sunglasses and the text 'Placeholder No book cover available'. To the right of the placeholder is a grey box with the text 'You are currently opted out of access code availability for this course.'